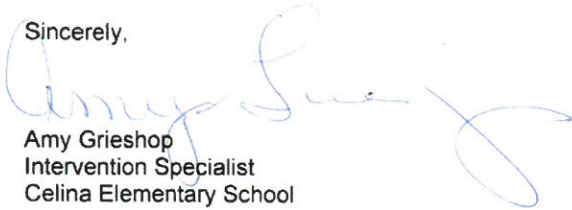


February 22, 2018

Dr. Schmiesing and Mr. Ahrens,

My son has his 8th grade Graduation and Award Ceremony the morning of May 22, 2018. The event should be finished by 11:30, so I would like to take that morning off to attend. I understand that since this is the last week of school I need approval from both of you and that it will have to be unpaid leave.

Sincerely,

A handwritten signature in blue ink, appearing to read "Amy Grieshop", with a large, stylized flourish extending to the right.

Amy Grieshop
Intervention Specialist
Celina Elementary School